

Tro dai Academy - Code of Conduct

Instructor/ Coaches

- Instructors/ Coaches are expected to:
- Ensure the safety of all children by careful supervision, proper pre-planning of coaching sessions, using safe methods at all times.
- Actively encourage all children and not to discriminate on the grounds of religious beliefs, race, gender, social classes or lack of ability.
- Not allow any bullying, the use of bad language or inappropriate behaviour.
- Always be positive and to promote the objectives of the club at all times.
- Not let any allegations of abuse of any kind to go unchallenged or unrecorded if appropriate. Incidents and accidents to be recorded in the club incident/accident book. Parents will be informed.
- Report accidents or incidents of alleged abuse to the designated person.
- Administer minor first aid in the presence of others and where required refer more serious incidents to the club "first aider"
- Have access to telephone for immediate contact to emergency services if required.
- Foster team work to ensure the safety of youth members in their care
- Ensure the rights and responsibilities of youth members are enforced
- Report suspected abuse to the appropriate designated officer
- Not abuse members physically, emotionally or sexually
- Maintain confidentiality about sensitive information
- Be a role model (disciplined/committed/time keeping), remember children learn by example
- Refrain from smoking and consumption of alcohol during club activities or coaching sessions
- Protect themselves from false accusation by:
 - Not spending excessive amounts of time alone with children away from others
 - Avoid taking children alone in a car on journeys, however short
 - Never taking children to their home.
 - Not administering First Aid involving the removing of children's clothing unless in the presence of others.

Instructors / Coaches have a right to:

- Access ongoing training and information on all aspects of leading/managing activities for youths, particularly on child protection
- Support in the reporting of suspected abuse
- Access to professional support services
- Fair and equitable treatment by the Governing Body
- Be protected from abuse by children/youths, other adult members and parents
- Not to be left vulnerable when working with children

Any misdemeanours and general misbehaviour will be dealt with immediately and reported verbally to the designated person. Persistent breach of the code will result in dismissal from the club.

Dismissals can be appealed by the Instructor / coach with final decisions taken by the club committee.

Children/Young People

Children are expected to:

- Keep within the defined boundary of the playing/coaching area.
- Behave and listen to all instructions from the coach.
- Take care of equipment owned by the club.
- Refrain from the use of bad language or racial/sectarian references.
- Refrain from bullying or persistent use of rough and dangerous play.
- Show respect to other youth members and leaders
- Keep themselves safe
- Report inappropriate behaviour or risky situations for youth members
- Play fairly
- Respect officials and accept decisions
- Show appropriate loyalty and be gracious in defeat
- Respect opponents
- Not cheat
- Not use violence

Children/Young people have the right to:

- Be safe
- Be listened to
- Be respected
- Privacy
- Enjoy your sport in a protective environment
- Be referred to professional help if needed
- Be protected from abuse by other member or outside sources.
- Participate on an equal basis, appropriate to their ability
- Experience competition and the desire to win
- Be believed
- To ask for help

Any misdemeanours and general misbehaviour will be addressed by the immediate coach and reported verbally to the designated person. Persistent misbehaviour will result in dismissal from the club. Parents will be informed.

Dismissals can be appealed by the child/parent with final decisions taken by the club committee.

Afterschool Martial Arts Clubs

Trodai Academy operates a 3 strikes behaviour policy. Following inappropriate or repeated behaviour issues:

1. Written notification to the School (copying the Parents) regarding behaviour concerns.
2. Written (Final) notification to Parents (copying the School) regarding behaviour concerns and an invitation to come in to discuss the situation and agree a time specific plan of action
3. Written formal removal from the class following no improvements after the agreed plan.

Parents/ Carers

Parents/ carers are expected to:

- Complete and return the Parental Consent Form pertaining to their child's participation with the Tro dai Academy. This is a mandatory requirement.
- Deliver and collect the child punctually to and from training sessions and other club events
- Ensure their child is properly and adequately attired before and after training sessions, especially during inclement weather
- Ensure that proper safety equipment is worn as appropriate in accordance with club Regulations. Any child not in possession of the fundamentals will not be permitted to participate
- Detail any health concerns pertaining to the child on the consent form, in particular breathing or chest conditions. Any changes in the state of the child's health should be reported to the instructor/ coach prior to training sessions
- To inform the instructor/ coach prior to the start of training if child is to be collected early from a training session
- Encourage their child to abide by the rules and teach them that they can only do their best
- Behave responsibly whilst watching club activities
- Show appreciation and supporting the instructor/ coach
- Ensure their child is punctual
- Collect their child on time
- Be realistic
- Provide their child with approved Tro dai Academy clothing and equipment
- Ensure their child's hygiene and nutritional needs are met
- Accept the official's judgement in competitions and during gradings
- Promote their child's participation in the Martial Arts for fun, health and fitness

Late collection of children

Late collection of children by parents presents the club and coaching staff with a potentially difficult situation.

- It is not the Instructor's or club's responsibility to transport children home on behalf of parents who have been delayed.
- It is the responsibility of the parents/carers to phone the Instructor if there is any likelihood of late collection.
- An alternative contact name or number should be provided if you are not available on your usual number.

Parents/ Carers have the right to:

- Know their child is safe
- Be informed of problems or concerns relating to their children
- Be informed if their child is injured
- Have their consent sought for issues such as trips
- Contribute to decisions within the club
- Complain if they have concerns about the standard of coaching

Any misdemeanours and breach of this code of conduct will be dealt with immediately by a Tro dai Academy official. Persistent concerns or breaches will result in the parent/guardian being asked not to attend if their attendance is detrimental to the child's welfare.

The ultimate action should a parent/guardian continue to breach the code of behaviour may mean the Tro dai officials regrettably asking the child to leave the club.